

## SLOSS FURNACES CHAPERONE POLICY

Sloss Furnaces has two different chaperone policies for our different field trips:

*IRON POUR TRIPS:* For these trips, we require groups to limit the number of chaperones they bring with them. Groups may only bring up to 4 chaperones per class. One of the reasons we must restrict chaperones on these trips is because our parking lot cannot accommodate large numbers of chaperones and our public visitors to the site. Because we schedule several groups on Wednesday mornings for these trips, if each group brings large numbers of chaperones then the general public would not be able to see the site as there would be nowhere for them to park. The other reason is again since we have several groups of students (usually totaling around 200 students a Wednesday), if we add 20 or more chaperones per group we could have around 100 total chaperones which makes tours and pours difficult to manage. We have big tour groups on these days and large numbers of chaperones can be a distraction to the students as well as make the group size unmanageable as a group of 50 students with 20-30 chaperones makes the group size 70-80 for the tour and pour. If you have any questions about this policy, please contact Ty Malugani, our Education Coordinator, at [tyler.malugani@birninghamal.gov](mailto:tyler.malugani@birninghamal.gov).

*GUIDED TOUR TRIPS:* For these trips, our chaperone restriction is a little more flexible. However, we still ask that you limit the number of chaperones so that our parking lot does not fill up. The number of chaperones for these trips needs to be discussed with Ty Malugani, our Education Coordinator, at [tyler.malugani@birninghamal.gov](mailto:tyler.malugani@birninghamal.gov) BEFORE you invite chaperones along with you. We understand that every trip is different and different schools require different conditions for their trips. We want to work with each school to make sure they get the chaperone assistance they need while keeping our site available to the public and the groups manageable for the tour guides. For any questions about this policy, please contact Ty Malugani and the email address above.

## FOR CHAPERONES

As a chaperone with a school group during a guided tour or iron pour trip, we ask that you abide by certain rules and expectations. Sloss Furnaces thanks you for your cooperation in helping make this field trip the best that it can be for the students involved.

- During the various experiences, please stay near the rear of the group so that the students can see and hear everything clearly, and be closer to the amazing parts of the furnace they are learning about.
- Please leave the asking of questions to the students, or wait until the end of the tour so that the students' experience is not restricted as there is a limited time for the tour.
- Please be quiet during the tour as this is distracting for the students who are trying to learn about Sloss Furnaces.

- Help the teachers keep an eye on the students. It is easy to be distracted when walking around Sloss Furnaces as there are many cool and interesting aspects to look at, but please also pay attention to the students to make sure everyone stays safe, follows the rules, and is respectful of the tour guide.
- REMEMBER! While we hope you have an enjoyable and educational experience at Sloss Furnaces, your number one job is to supervise the students. This includes during gift shop and bathroom visits. This trip is all about their experience after all!

Thank you very much for your cooperation and we look forward to having you at Sloss Furnaces!